

CONSTITUTION OF: South Dublin Migrant Integration Forum SDMIF



1. Name: SDMIF South Dublin Migrant Integration Forum

Vision

Our vision is of a just and caring community where we are all respected and valued and where we have equal opportunity to develop and use our virtues and talents and make our unique contribution to life in Ireland and the wider world.

Mission

Our mission is to contribute to the development of an inclusive, supportive, secure and intercultural community based on the principles and practice of equality, diversity, dialogue, social justice and mutual respect.

Values

We will focus on the practice of two values for the period of our plan; *Inclusion and Welcome*. The practice of these values will enable and underpin our mission and objectives.

We have identified four strategic objectives to drive our Mission. The four key objectives are in the areas of:-

1. Networking
2. Collaboration
3. Representation
4. Communication

4. Membership

- (a) Membership of SDMIF shall be open to ----- - - - -who is prepared to contribute to the realisation of the mission and objectives and operating within the values of SDMIF
- (b) Every member shall have one vote at general meetings
- (c) SDMIF shall have the power to refuse membership to an applicant, where it is considered such membership would be detrimental to the aims, purposes or activities of the group
- (d) Registration and termination of membership

- * Any member of the forum may resign his/her membership and any representative of a member organisation or section may resign such position, by giving to the secretary of the association written notice to that effect
- * The SDMIF group may, by resolution passed at a meeting thereof, terminate or suspend the membership of any member, if in its opinion his/her conduct is prejudicial to the interests and objects of the forum, PROVIDED THAT the individual member or representative of the member organisation (as the case may be) shall have the right to be heard by a properly constituted meeting of the Forum before the final decision is made. There shall be a right of appeal to an independent arbitrator appointed by mutual agreement

5. Management

- (a) SDMIF shall be administered by SDMIF members acting within their constitution.
- (b) Members will be elected at the group's Annual General Meeting, Steering Group Members must be at least 18 years old
- (c) The officers of the Steering Group shall be:
 - The Chairperson
 - The Director (Secretary)
 - The Treasurer
 - The Public Relations Officer

and such other officers the group may deem necessary
- (d) The SDMIF committee shall meet at least six times a year
- (e) At least one half of SDMIF members must be present for the Steering Group meeting to take binding decisions.
- (f) Decisions at SDMIF meetings shall be by consensus where possible and in the absence of consensus by vote.
- (g) The SDMIF committee shall have the power to set up sub-groups and working parties as deemed necessary and who shall be accountable to the Forum committee
- (h) All decisions at Forum meetings must be documented and the minutes made available and agreed at Forum meetings.
- (i) All Forum members shall be given at least ten (10) working days' notice of a meeting unless it is deemed an emergency meeting

- (ii) All officers of the Forum will abide by the rules and guidelines as agreed and attached as an appendix to this constitution.

6. Finance

- (a) Any money obtained by the group shall be used only for the group
- (b) Any bank accounts opened for the group shall be in the name of the group
- (c) Any cheque issued shall be signed by at least two of any three nominated signatures
- (c) The Steering Group will ensure that the group stays within the budget
- (d) All monies receipts and expenditure will be properly accounted for and details provided to relevant stakeholders if requested.

7. Annual General Meeting

- (a) The SDMIF will hold an AGM each year and election of officers shall take place at the AGM.
- (b) At least fourteen days advance notice will be given to Forum members.
- (d) All meetings, including AGMs, must be documented and the minutes made available to any interested party
- (e) The quorum for the AGM is 50% of Forum members.
- (f) The business of the AGM shall include:
 - * A report from the Chairperson of the group's activities over the year
 - * A report and presentation of the last financial year's accounts from the Treasurer on the finances of the group
 - * Election of Officers
 - * Considering any other matter as may be appropriate at such a meeting

9. Alteration of the Constitution

- (a) Proposals for amendments to this constitution, or dissolution (see Clause 11) must be delivered to the secretary in writing. The secretary in conjunction with all other officers shall then decide on the date of a forum meeting to discuss such proposals, giving at least four weeks (28 days) clear notice

- (b) Any changes to this constitution must be agreed by at least two thirds of those members present and voting at any general meeting

10. Dissolution

The group may be wound up at any time if agreed by two thirds of those members present and voting at any general meeting. Any assets shall be returned to their providers, if they require it, or shall be passed to another group with similar aims

11. Adoption of the Constitution

This constitution was adopted by the members present on:

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Signed:

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(Chair)

..... (Secretary)

..... (Treasurer)

..... (Member)

..... (Member)

..... (Member)